



Re-registration 2022

FOR OFFICE USE ONLY:

Date form handed in : _____

Re-registration fee paid : _____

LEARNER DETAILS:

Transport

Aftercare

Name				Surname				
D.O.B				Current Grade :			Grade in 2022	
Current Address:								
Father's name & surname:				Mother's name & surname				
Contact Details (C)				Contact Details (C)				
(H)				(H)				
Email address:				Email address:				
Home address if different from learner :								

WORK DETAILS:

Company				Contact no			
Position held				Years in company			

CURRENT GP DETAILS:

Name				Contact no			
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EMERGENCY CONTACTS:

1 st Emergency Contact Name				Contact no			
2 nd Emergency Contact Name				Contact no			

List of authorised person(s) with your permission to collect child(ren)

Full name and surname	Relationship	Contact No.

PLEASE NOTE:

IN CASE OF A CHANGE IN ANY OF THE ABOVE DETAILS, IT IS THE SOLE RESPONSIBILITY OF THE PARENT/GUARDIAN TO INFORM THE SCHOOL AS A MATTER OF URGENCY

Signature of father/guardian

Signature of mother/guardian



AFTERCARE FORM - ORIAH LEARNERS

ENTRY DATE:

Surname		Birth Names	
Date of birth		Nick Name	
Home language		Gender	

Home address	
Postal address	
Telephone (h)	

FATHER / GUARDIAN

Full names and surname			
ID Number			
Occupation		Employer	
Work contact		Address	
Cell number		Email	

MOTHER / GUARDIAN

Full names and surname			
ID Number			
Occupation		Employer	
Work contact		Address	
Cell number		Email	

Signature: Mother: Father:

PLEASE NOTE: Registration fees are NON REFUNDABLE



TRANSPORT AGREEMENT

THE FOLLOWING MUST BE SIGNED BY BOTH PARENTS / GUARDIANS

- * I/we hereby give my/our permission that.....(name & surname) may be transported on the **ORIAH** busses.
- * I / we will not hold anyone responsible for accidents.
- * I / we accept that **ORIAH** or the personnel will not be held responsible for any injury that may occur and give my permission for my child to be taken to a doctor or hospital in case of an emergency when I / we cannot be contacted quickly enough and that all medical costs occurring there from, will be my responsibility

COLLECTION AND DROP OFF RULES (where applicable)

- Where children need NOT be picked up or dropped off, either **THE SCHOOL** or **BUS DRIVER** needs to be informed at least **TWO (2) HOURS IN ADVANCE**. Parents not adhering to this rule will be fined **R30-00** per incident. It will be debited against your account.
- We cannot guarantee a fixed time for picking up or dropping of children, for this reason, someone must always be available at least half an hour before the appointment time.
- Where school time tables change, parents must inform us beforehand.
- It might be expected of children to wait a while before the bus arrives. They must however wait at the spot where they will be picked up and may not go to the tuck shop or any other place

RESIGNATION

- * I / we accept that **ONE CALENDAR MONTH'** S written notice must be given before termination of this contract.
- * I / we acknowledge that I / we have read and understand the above mentioned agreement and agree with it.

NAME AND SURNAME (FATHER / GUARDIAN)	
ID NUMBER	
SIGNATURE	
NAME AND SURNAME (MOTHER/GUARDIAN)	
ID NUMBER	
SIGNATURE	
DATE	



AGREEMENT/COMMITMENT BY PARENT/GUARDIAN

1. **TRANSPORT & EXCURSIONS**

- 1.1 I/we, hereby declare that my child may take part in all activities at school.
- 1.2 I/we, hereby give my/our permission that:
_____ (name & surname of child) may attend educational outings.
- 1.3 I/we, will not hold anyone responsible for any accidents.
- 1.4 I/we, accept that ORIAH PRIVATE SCHOOL or the staff will not be held responsible for any injury that may occur and give my/our permission for my/our child to be taken to a doctor or hospital in case of an emergency when I/we cannot be contacted quickly enough and that all medical costs occurring there from, will be my/our responsibility.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION

2. **SOCIAL MEDIA**

- 2.1 I/we, hereby give permission for my child's photos to appear on Oriah's Facebook page.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION

3. **RESIGNATION**

- 3.1 I/we, accept that ONE (1) CALENDER MONTH's written notice must be given before termination of this contract.
- 3.2 I/we acknowledge that I/we have read and understood the Rules & Financial Policy of Oriah Private School.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION

4. **UNIFORM**

- 4.1 I/we are hereby aware that my/our child must wear the prescribed uniform at ALL times.
- 4.2 I/we are hereby aware that my/our child must wear the prescribed sports uniform at ALL sporting events, or my/our child will not be able to participate.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION

5. **ABSENTEEISM**

- 5.1 I/we acknowledge that if my child is absent, a letter MUST be handed to the teacher on the day he/she returns to school.
- 5.2 I/we acknowledge that a Medical Certificate is required when assessments are missed or when my/our child is absent for 3 days/more.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION

6. **LIABILITY**

- 6.1 Oriah Priv. School's current insurance package provides for cover for public liability and personal Accident insurance for learners. The school therefore accept NO responsibility with regards to any injury, accident or loss suffered by the learner(s) during normal school activities/transportation of the learner and the parent/guardian hereby accordingly indemnifies them against any such claim not covered by such insurance.

INITIAL TO INDICATE THAT YOU HAVE
READ & UNDERSTAND THE SECTION



FINANCIAL POLICY

THIS DOCUMENT REPLACES ALL PREVIOUS FINANCIAL POLICIES OF ORIAN PRE- AND PRIMARY SCHOOL

1. Fees are payable – MONTHLY, in advance
2. Fees must be paid on/or before the 2nd of every month
3. R100-00 (One hundred rand) will be charged to your account for late payments by the 3rd of each month should the said fees was not received by the 20th of the month.
4. A further interest debit of 21% per year will be added to an account by the 20th of every month should payment not be received by the 20th of the month.
5. Should you pay schoolfees in cash at the office, you will be liable for the R50-00 bank cost.

*Oriah Private School will take the following steps to ensure that parents adhere to the
FINANCIAL POLICY*

1. Parents will be notified on the 3rd of a specific month, via SMS, that we have not received your payment for the month.
2. If we still have not received your payment by the 4th of a specific month, your child will be suspended from attending school as from the 5th of a specific month.
3. If you do bring your child to school without paying, your child will not be allowed to attend any classes.
4. After 30 Days of non-payment, your account will be handed over to our attorneys. All costs incurred will be for the parent's account.
5. Your contract with Oriah Private School will then be terminated.

We do not take any responsibility for schoolwork lost by your child for the duration of time your account is in arrears.

I,(Parent) hereby confirm that I have read and understood the Financial Policy of Oriah Private School.

.....
Signature (Parent)

.....
Date